



DATE: September 15, 2020
 TO: All MultiCare employees
 FROM: David Carlson, DO, SVP & Chief Physician Officer
 June Altaras, RN, SVP, Chief Quality, Safety & Nursing Officer
 SUBJECT: **Employee Influenza Vaccinations – Deadline November 15**

MultiCare’s employee flu immunization campaign launches this week and, with COVID-19 still in our communities, it is even more vital that everyone get a flu shot this year. Flu vaccinations at MultiCare are a condition of employment. We expect all employees and providers except those with exemptions to receive a vaccination and provide documentation no later than November 15, 2020.

To keep everyone safe, there will be no mass vaccination clinics this year. Instead we have created a variety of ways for employees to get their immunizations, whether they are in clinical or non-clinical settings or working remotely.

HOSPITAL STAFF

At our hospitals, vaccinations will be given at the floor/unit/department level to both clinical and non-clinical employees, physicians, APPs and other providers, and authorized MultiCare volunteers according to the following schedule:

Employee Flu Campaign Kick-Off Dates 2020

Date	Facility	MVC Coordinators
Wednesday, 9/16/20	Allenmore Hospital	Jody Obergfell and Kimberly Hunt
Wednesday, 9/16/20	Valley Hospital	INW EH
Wednesday, 9/16/20	Deaconess Hospital	INW EH
Friday, 9/18/20	Covington Medical Center	Heather Thomasson
Wednesday, 9/23/20	Good Samaritan Hospital	Shannon Pulley and Nathan Emerick
Friday, 9/25/20	Tacoma General	Jodi Thompson
Friday, 9/25/20	Mary Bridge	John Viglo
Tuesday, 10/6/20	Auburn Med Center	Clare Hardesty

After these initial dates, hospital leadership will develop individual plans to make standard adult dose flu shots available for staff on each campus. Please talk to your manager if you have questions about immunizations at your facility.

AMBULATORY CLINIC STAFF

Clinic staff may receive their immunizations in their clinics. Clinics can order staff vaccines through Pharmacy in the same way they order patient vaccine supplies.

VIRTUAL WORKERS AND OTHER STAFF

You can obtain a vaccination from a retail pharmacy or provider of your choice using your insurance coverage without a fee or co-pay. You can also come to Employee Health in both Puget Sound and Inland Northwest during specific walk-in hours, **starting Sept. 29:**

PSR and INW walk-in hours: 7 - 11am and noon - 3pm, Tuesdays and Thursdays.

PROOF OF IMMUNIZATION

You must file proof of immunization with MultiCare. If you receive your influenza vaccine from your health care provider or at a non-MultiCare facility, please provide scanned or email documentation to Employee Health no later than Nov. 15, 2020.

You may fax documentation if you are unable to scan or email:

- PSR: EmployeeHealthTacoma@multicare.org and (253) 403-1481 (fax)
- INW: EmployeeHealthINW@multicare.org and (509) 473-7978 (fax)

EXEMPTIONS

Only those with documented medical or religious/strongly held personal beliefs are exempted from receiving a flu vaccination. Staff who have an approved exemption from last year are not required to file a new one. Staff who do not have an exemption on file should consult the [2020 Employee Vaccination Campaign FAQ](#) for information on what to do.

MORE INFORMATION

For current flu immunization updates and options, you can access our [Guide to the 2020-21 Influenza Season on Point MultiCare](#). If you have questions about receiving your vaccine, please contact Employee Health:

- PSR: EmployeeHealthTacoma@multicare.org and (263) 403-1007
- INW: EmployeeHealthINW@multicare.org and (509) 473-7179

Thank you in advance for your support and assistance in making this a successful influenza immunization campaign and for helping us protect the health of our patients, families and communities.